

CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT
13080 SODA LAKE RD, CALIFORNIA VALLEY, CA 93453 (805) 475-2211

MINUTES

OF

A REGULAR MEETING OF THE BOARD OF DIRECTORS- OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT
HELD ON: **TUESDAY FEBRUARY 6, 2018 @ 7:30 PM**

BOARD OF DIRECTORS

RUTH LEGASPI, PRESIDENT
GEORGE AYRES, VICE PRESIDENT
PATRICK, DIRECTOR
LUKE LOTHROP, DIRECTOR
STEPHEN MCVICAR, DIRECTOR

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: ALL PRESENT EXCEPT DIRECTOR LOTHROP-ABSENT

4. PUBLIC AGENCY REPORTS: DEPUTY SHERIFF JOHN MCKENNEY, CAL FIRE- OPEN BURN SEASON CHECK WITH CAL FIRE FOR DETAILS. BURN PERMIT STILL REQUIRED.

5. PUBLIC COMMENT: JOHN WILSON, PHIL EMERSON, YAFET TEKLE

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUT A "BOARD APPEARANCE REQUEST FORM" TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE-MINUTE PRESENTATION.

6. CONSENT AGENDA

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED OR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

ROUTINE ITEMS

*APPROVAL OF JANUARY 9, 2018 MEETING MINUTES

*APPROVAL OF JANUARY 15, 2018 WARRANTS

*APPROVAL OF FEBRUARY 1, 2018 WARRANTS

*COMMITTEE/BOARD/GENERAL MANAGER'S REPORT

PUBLIC COMMENT: JOHN WILSON

*EQUIPMENT REPORT

AFTER BOARD DISCUSSION AND PUBLIC COMMENT, VICE PRESIDENT AYRES MOTIONED TO ACCEPT THE CONSENT AGENDA. PRESIDENT LEGASPI SECONDS MOTION. ALL AYES. MOTION CARRIED.

ROLL CALL:

DIRECTOR MCGIBNEY-YES

DIRECTOR MCVICAR-YES

DIRECTOR LOTHROP-ABSENT

VICE PRESIDENT AYRES-YES

PRESIDENT LEGASPI-YES

UNFINISHED BUSINESS

7. DISCUSSION AND MOTION TO DESIGNATE FUNDS FROM DISTRICT'S SAVINGS ACCOUNT "LAIF"-DIRECTOR LOTHROP. DIRECTOR LOTHROP WAS ABSENT FROM THE BOARD MEETING. GENERAL MANAGER, CARRIE YORK TO DISCUSS THE TOPIC WITH PETER KAMPA AND REPORT NEXT MEETING ON THE PROCESS OF DESIGNATING/ALLOCATION OF THIS ACCOUNT AS "EMERGENCY FUNDS"

PUBLIC COMMENT: FRED YOUNG

ITEM IS TABLED

NEW BUSINESS

8. DISCUSSION AND MOTION TO CHANGE BOARD MEETING TIME (DAYLIGHT SAVINGS TIME) OCT-MARCH START MEETING TIME AT 1:00PM, FROM APRIL-SEPT START MEETING AT 5:30PM-PRESIDENT LEGASPI

PUBLIC COMMENT: PHIL EMERSON, YAFET TEKLE, FRED YOUNG, JOHN WILSON, MEKDES WORKU
AFTER BOARD DISCUSSION VICE PRESIDENT AYRES MOTIONED TO SUSPEND THE RULES AND VOTE.

PRESIDENT LEGASPI SECONDS.

ROLL CALL:

DIRECTOR MCGIBNEY-YES

DIRECTOR MCVICAR-YES

DIRECTOR LOTHROP-ABSENT

VICE PRESIDENT AYRES-YES

PRESIDENT LEGASPI-YES

ALL AYES.

MOTION CARRIED

VICE PRESIDENT AYRES MOTIONED TO REVISE EXISTING POLICY 4005 BOARD MEETINGS-MEETINGS ARE THE FIRST TUESDAY OF EACH MONTH AT 7:30 PM. PRESIDENT LEGASPI SECONDS.

ROLL CALL:

DIRECTOR MCGIBNEY-YES

DIRECTOR MCVICAR-YES

DIRECTOR LOTHROP-ABSENT

VICE PRESIDENT AYRES-YES

PRESIDENT LEGASPI-YES

ALL AYES.

MOTION CARRIED

9. DISCUSSION AND MOTION TO CREATE A PHONE TREE-DIRECTOR MCVICAR

PUBLIC COMMENT: JOHN WILSON, YAFET TEKLE, MEKDES WORKU, FRED YOUNG
TEXT, EMAIL, PHONE CALLS, IF INTERESTED PLEASE STOP BY TO VOLUNTEER.

ITEM IS TABLED

10. DISCUSSION AND MOTION TO PURCHASE VIDEO SURVEILLANCE INSIDE/OUTSIDE OF BUILDING AND GROUNDS FOR THE SAFETY OF ALL-DIRECTOR MCVICAR

PUBLIC COMMENT: FRED YOUNG, PHIL EMERSON, JOHN WILSON, MEKDES WORKU

AFTER BOARD DISCUSSION AND PUBLIC COMMENT, DIRECTOR MCGIBNEY MOTIONS TO SUSPEND THE RULES AND VOTE TO ALLOW GENERAL MANAGER-CARRIE YORK TO PURCHASE SURVEILLANCE SYSTEM.

PRESIDENT LEGASPI SECONDS THE MOTION.

ROLL CALL:

DIRECTOR MCGIBNEY-YES

DIRECTOR MCVICAR-YES
DIRECTOR LOTHROP-ABSENT
VICE PRESIDENT AYRES-YES
PRESIDENT LEGASPI-YES
ALL AYES.
MOTION CARRIED

11. DISCUSSION AND MOTION TO ACCEPT POLICY ON PAYROLL

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES AND VOTE. DIRECTOR MCGIBNEY SECONDS THE MOTION TO ACCEPT AS WRITTEN IN BLUE.

ROLL CALL:

DIRECTOR MCGIBNEY-YES
DIRECTOR MCVICAR-YES
DIRECTOR LOTHROP-ABSENT
VICE PRESIDENT AYRES-YES
PRESIDENT LEGASPI-YES
ALL AYES.
MOTION CARRIED

12. CLOSED SESSION: 9:18PM

GENERAL MANAGER'S CONTRACT
EVALUATION (90) DAY OF GENERAL MANAGER
EVALUATE PAY RATE FOR GENERAL MANAGER
RETURNED: 9:54 PM

UPON RETURN PRESIDENT LEGASPI REPORTED GENERAL MANAGER'S CONTRACT STILL NEEDS REVISIONS. GENERAL MANAGER TO EMAIL REVISED CONTRACT FOR THEIR APPROVAL.
POLICY 8050 PERFORMANCE EVALUATION~ REVISIONS APPROVED

PRESIDENT LEGASPI MOTIONS TO SUSPEND THE RULES AND VOTE. DIRECTOR MCGIBNEY SECONDS.

ROLL CALL:

DIRECTOR MCGIBNEY-YES
DIRECTOR MCVICAR-YES
DIRECTOR LOTHROP-ABSENT
VICE PRESIDENT AYRES-YES
PRESIDENT LEGASPI-YES
ALL AYES.
MOTION CARRIED

PRESIDENT LEGASPI MOTIONS TO ACCEPT THE REVISIONS OF POLICY 8050 PERFORMANCE EVALUATION.
DIRECTOR MCGIBNEY SECONDS.

ROLL CALL:

DIRECTOR MCGIBNEY-YES
DIRECTOR MCVICAR-YES
DIRECTOR LOTHROP-ABSENT
VICE PRESIDENT AYRES-YES
PRESIDENT LEGASPI-YES
ALL AYES.
MOTION CARRIED

EVALUATION BY INDIVIDUAL BOARD MEMBERS AND PAY RAISE TO NEXT WAGE LEVEL.

PUBLIC COMMENT: NONE

MEETING ADJOURNED: 10:01PM

NEXT MEETING: TUESDAY MARCH 6, 2018

POSTED FEBRUARY 7, 2018

GENERAL MANAGER- CARRIE YORK

BOARD PRESIDENT-RUTH LEGASPI