

CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT  
13080 SODA LAKE RD. CALIFORNIA VALLEY, CA 93453  
PHONE: (805)475-2211 EMAIL: CVCS3094@GMAIL.COM

## MEETING MINUTES

OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA VALLEY ON  
**TUESDAY, DECEMBER 4 2018, 7:30 PM**  
AT DISTRICT BLDG 13080 SODA LAKE RD, CALIFORNIA VALLEY, CA 93453

### BOARD OF DIRECTORS AND STAFF

RUTH LEGASPI, PRESIDENT  
GEORGE AYRES, VICE PRESIDENT  
STEPHEN MCVICAR, DIRECTOR  
ROLANDO MOORE, DIRECTOR  
VACANT SEAT, XXXXXX

CARRIE YORK, GENERAL MANAGER

#### 1. CALL TO ORDER 7:30 PM

#### 2. PLEDGE OF ALLEGIANCE

3. **ROLL CALL** LEGASPI, MOORE, MCVICAR PRESENT GM CARRIE YORK ABSENT  
VICE PRESIDENT GEORGE AYRES HAS PASSED AWAY.

#### 4. SWEAR IN NEW BOARD MEMBERS

STEPHEN MCVICAR WAS SWORN IN ON November 30, 2018 AS A RETURNING DIRECTOR BY GM CARRIE YORK. WE HAVE 2 SEATS OPEN ON THE BOARD IF INTEREST PLEASE CONTACT GM,

5. **BOARD OFFICER ELECTIONS:** (AT THIS TIME THE BOARD MEMBERS WILL APPOINT) PRESIDENT AND VICE PRESIDENT

DIRECTOR STEPHEN MCVICAR MOTIONED TO NOMINATED DIRECTOR LEGASPI TO BE PRESIDENT

DIRECTOR MOORE SECOND THE MOTION

ROLL CALL ALL YES **DIRECTOR LEGASPI ACCEPTED**

DIRECTOR STEPHEN MCVICAR MOTIONED TO NOMINATED DIRECTOR MOORE TO BE VICE PRESIDENT

PRESIDENT LEGASPI SECOND THE MOTION

ROLL CALL ALL YES **DIRECTOR MOORE ACCEPTED**

6. **APPOINT COMMITTEES:** (AT THIS TIME THE BOARD PRESIDENT WILL APPOINT THESE COMMITTEES:

FINANCE, ROADS, POLICY, SAFETY, AND SWCD

**PRESIDENT LEGASPI APPOINTED** FINANCE TO PRESIDENT LEGASPI, ROADS TO DIRECTOR MCVICAR AND PRESIDENT LEGASPI, POLICY TO VICE PRESIDENT MOORE, SAFETY TO DIRECTOR MCVICAR AND LEGASPI, AND SWCD TO VICE PRESIDENT MOORE AND PRESIDENT LEGASPI.

#### 7. PUBLIC AGENCY REPORTS/UPDATES-

CAL-FIRE STATED NEW TRUCK WILL BE HERE SOON AND WE WILL HAVE A NEW FIRE CAPTAIN, SHERIFF DEPUTY MCKENNEY GAVE A REPORT ON BURGALARIES AND CRIME IN OUR AREA.

**8. PUBLIC COMMENT- JOHN WILSON, MEKDAS WORKU, APOLONIA, YAFET TEKLE**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUT A "BOARD APPEARANCE REQUEST FORM" TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE-MINUTE PRESENTATION.

**9. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED OR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

**ROUTINE ITEMS**

APPROVAL NOVEMBER 6, 2018 BOARD MEETING MINUTES

APPROVAL OF NOVEMBER 15, 2018 WARRANTS

APPROVAL OF DECEMBER 1, 2018 WARRANTS

GENERAL MANAGER'S REPORT (INCLUDES COMMITTEE MEETING & EQUIPMENT REPORT)

PRESIDENT LEGASPI MOTION TO ACCEPT THE CONSENT AGENDA DIRECTOR MCVICAR SECOND THE MOTION.

ROLL CALL

MCVICAR YES

MOORE YES

LEGASPI YES

**MOTION CARRIES**

**UNFINISHED BUSINESS**

**NONE**

**NEW BUSINESS**

**10. DISCUSSION AND MOTION TO CHANGE DATE OF JANUARY 1, 2019 MEETING FROM THE 1<sup>ST</sup> TO JANUARY 8, 2019. THE SECOND TUESDAY OF JANUARY DUE TO THE HOLIDAY.**

PRESIDENT LEGASPI MOTIONED TO SUSPEND THE RULES DIRECTOR MCVICAR SECOND THE MOTION

ROLL CALL

MCVICAR YES

MOORE YES

LEGASPI YES

**MOTION CARRIES**

PRESIDENT LEGASPI MOTION TO MOVE THE MEET DATE TO January 8, 2018, SECOND BY DIRECTOR MCVICAR.

ROLL CALL

MCVICAR YES

MOORE YES

LEGASPI YES

**MOTION CARRIES**

**11. DISCUSSION AND MOTION TO USE THE REMOTE DEPOSIT ONLINE SERVICE FROM BANK OF AMERICA**  
This item was **TABLED**

**12. DISCUSSION AND MOTION TO SEND ALL BOARD MEMBERS TO A BROWN ACT, ETHICS, SEXUAL HARASSMENT PREVENTION WORKSHOPS. This item was **TABLED****

**13. INFO ONLY~ ANNUAL CHRISTMAS DINNER EVENT IS ON SATURDAY, DECEMBER 15<sup>TH</sup> AT 5PM**

**POSTED: December 7, 2018**

**NEXT BOARD MEETING: TUESDAY JANUARY 8, 2019 @ 7:30PM**

**AMERICANS WITH DISABILITIES ACT**

**IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (GENERAL MANAGER) AT (805) 475-2211. REQUESTS MUST BE SUBMITTED ONE FULL BUSINESS DAY BEFORE THE MEETING.**